Manage MyTriCountyTX Contacts and Notifications (Mobile)

STEP 1



Tap the MyTriCountyTX icon on your device to open the app.

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Password	0
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STEP

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Log in to MyTriCountyTX with the email and password that you used during registration.

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STEP	No outages are r	eported in your area.	1:35 PM
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	1/2023	2,732 kWh	
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1	615107	Unege Notrications	

How To

Tap on the **More** button in the bottom right.



STEP STEP STEP 7 8 9 Decline Accept

Type your phone number in and set the rules for that particular phone number. Then tap the Continue button.

You will be asked to accept the text terms and conditions. Tap the Accept button to continue.



Enter the verfication code that was texted to your phone and tap the Verify button.

Visit tcectexas.com/MyTriCountyTX for more information

How To Manage MyTriCountyTX Contacts and Notifications (Mobile)



You'll see the phone number in the Verified Contacts section with a status of Text Enrolled.



STEP

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If you click on the Pending Activation link for a contact listed in the Additional Contacts on File it will be the same verification process.

STEP 12

Tap Settings in upper left corner.

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STEP 13

Next, you will tap on the Manage Notifications sub-menu.



In this example we will Tap on the Miscellaneous category.



Tap the Not Enrolled link next to any contact that you want to assign to a specific alert.



Slide the activation button to the right to turn add that contact to the alert.



You will see a success message indicating you have activated your contact to an alert.



Notice the status change. You can keep adding or removing contacts from specific alerts anytime you wish to make changes.

Visit tcectexas.com/MyTriCountyTX for more information

Page 2

Manage MyTriCountyTX Contacts and Notifications (Web)

STEP 1



On our web site, click on the **Login button** in the upper right corner of our home page.

STEP 3

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From the **Settings** menu on the left side of the screen, click on the **Contact Methods** sub-menu.

STEP 5

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Make a Payment	41	17	Cancel Sa	•	
Sign Out					
Outage Map		Tri-County Dectric Cooperative, Inc. 1 200 Bailey Ranch F	Iteed, Alexics, TX 758208 (817-444-3221	1 Version 24.3.0	
		and and the second seco			

Enter your phone number, set the rules for that phone number, check the terms & conditions box and click the **Save** button.

STEP 2



How To

Log in to MyTriCountyTX with the email and password you used during registration.

STEP 4

<u>_</u>		CONTACT N	METHODS						
BILL & PAY	~	Verified Cont	krifed Contacts						
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Billing Address Information		Method	Contact	Status	Action				
Contact Methods Manage Notifications		-		Enrolled - Emails	0 8				
Registered Accounts Security Stored Payment Accounts Two-Factor Authentication		Additional Co These are cont Contact	etacts On File acts that we have on our system	that have not yet been verified.	Action				
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We are going to add a phone number in this example. Click on the **Add Phone button** to begin.

STEP 6

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Contact Methods						
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Enter the **Verfication Code** that was texted to your phone and click the **Save** button.

How To Manage MyTriCountyTX Contacts and Notifications (Web)

STEP 7



The new phone number is now listed in the Verified Contacts section. You can always come back to edit or delete this contact.

STEP 9

<u> </u>		MANAGE NOTIFICATIONS	
BILL & PAY	~		
USAGE			
CONTACT US	~	Use this page to sign up for notifications about activity on your billing account.	
SETTINGS	^		
Billing Address Information Contact Methods		Billing	•
Manage Notifications 🔫	-	Miscellaneous	
Meter Descriptions Paperless Billing		Usage	~
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Outage Map		Tri-Goung Bectric Cooperative, Inc. 200 Itality Rench Road, Alexia, TX 70008 617-644-0001 Venicles 24.3.0	

Next click on the **Manage Notifications** sub-menu under **Settings**. Note all of the categories of notifications available.

STEP 8

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For unconfirmed phone/emails in the Additional Contacts on File section, you can click **Confirm Contact**.

STEP 10

A	MANAGE NOTIFICATION	vs							
BILL & PAY									
USAGE ~					~				
CONTACT US	Use this page to sign up for notific Display Options (Advanced M	Use this page to sign up for notifications about activity on your billing account. Topping Options (Administrat Mode)							
SETTINGS					_				
Billing Address Information	Billing				•				
Constitutions Manage Notifications	Miscellaneous	Miscellaneous ^							
Paperless Billing	Alert Type	Description	Text Message	fmail					
Registered Accounts Security Stored Payment Accounts	Auto Pay	This is a notification users receive when they request an Auto Pay change.	Text Message *	Enal *					
Two-Factor Authentication	Contact	This is a notification users receive upon submitting a contact item.	Text Message *	Inal *					
Report Power Ostage Make a Payment	Login Credentials Change	This is a notification to inform you when you change your e-mail address or password from SmartHub.	Text Message *	v					
 Notifications Sign Out 	Reset								
- Hame	Usage				~				
Outage Map									

For each category click the **dropdown menu** in the **Text Message and/or Email columns** and select the contact from the list.