

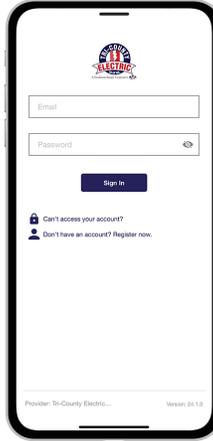
How To Activate MyTriCountyTX Auto Payments (Mobile)

STEP
1



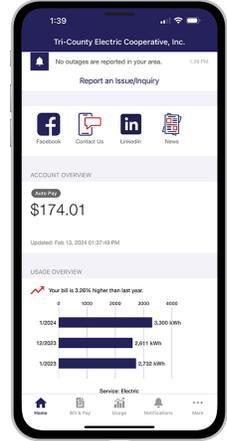
Tap the **MyTriCountyTX** icon on your device to open the app.

STEP
2



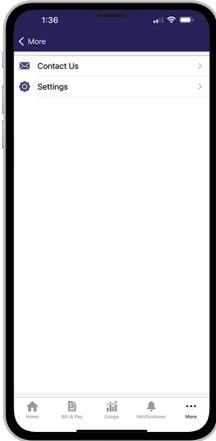
Log in to MyTriCountyTX with the email and password that you used during registration.

STEP
3



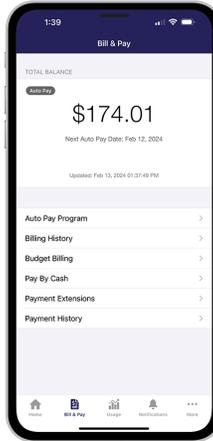
Tap on the **More** button in the bottom right.

STEP
4



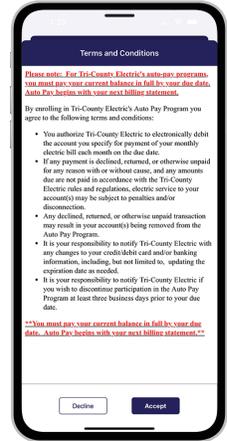
Tap on the **Settings** menu.

STEP
5



From the **Bill & Pay** screen, locate and tap on the **Auto Pay Program** menu.

STEP
6



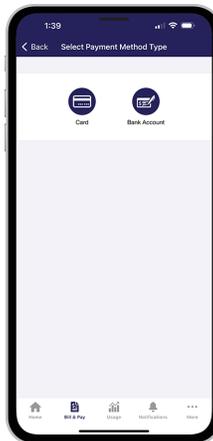
You will be asked to accept our **Terms and Conditions**. Tap the **Accept** button to continue.

STEP
7



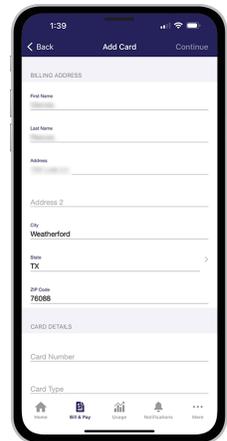
On the **Auto Pay Program** page, tap the **Add New** button.

STEP
8



Next select whether you want to add a new **Card** or **Bank Account** by tapping the appropriate button.

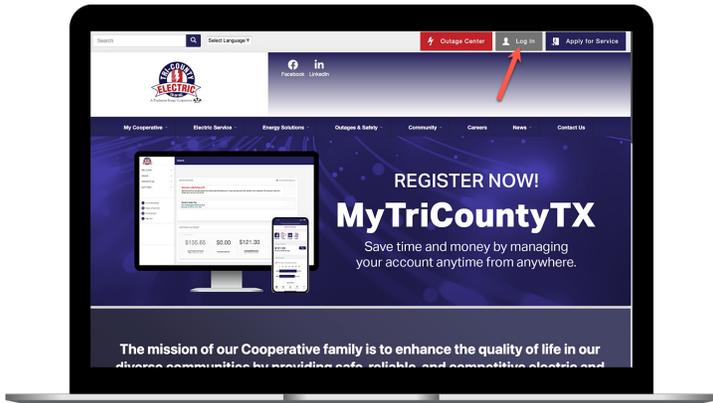
STEP
9



Whether you select **Add Card to Bank Account**, follow the instructions on the screen to complete the process.

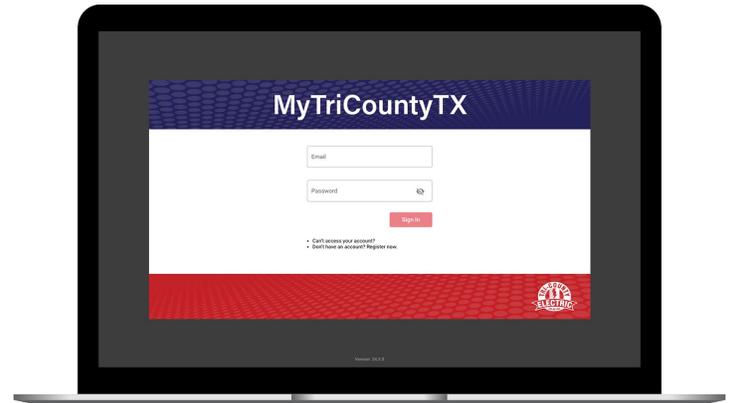
How To Activate MyTriCountyTX Auto Payments (Web)

STEP 1



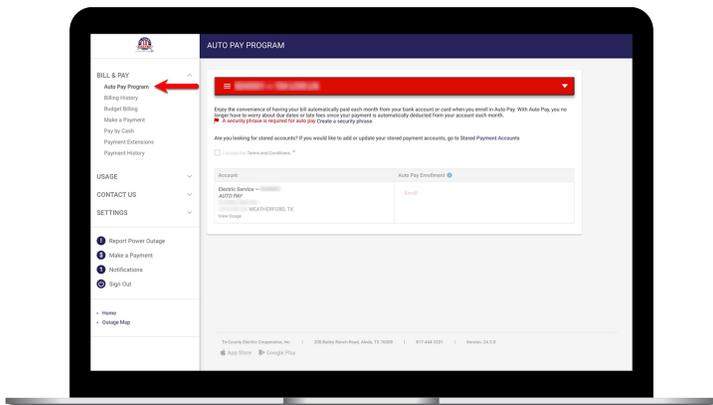
On our web site, click on the **Login** button in the upper right corner of our home page.

STEP 2



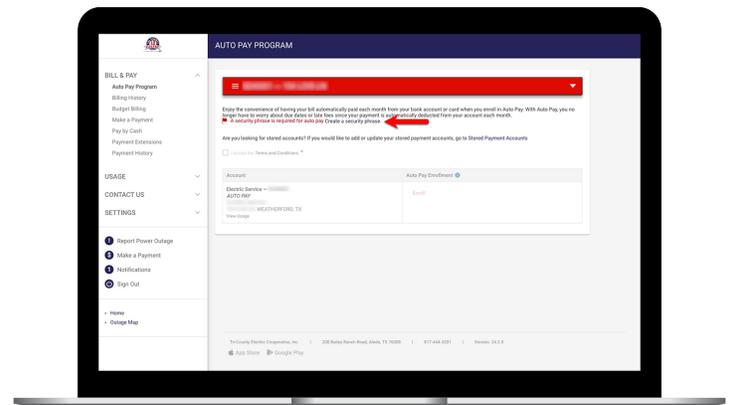
Log in to MyTriCountyTX with the email and password you used during registration.

STEP 3



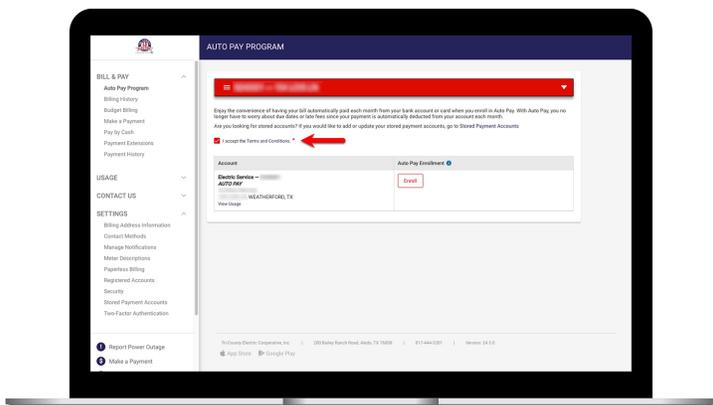
From the **Bill & Pay** menu on the left side of the screen, click on the **Auto Pay Program** sub-menu.

STEP 4



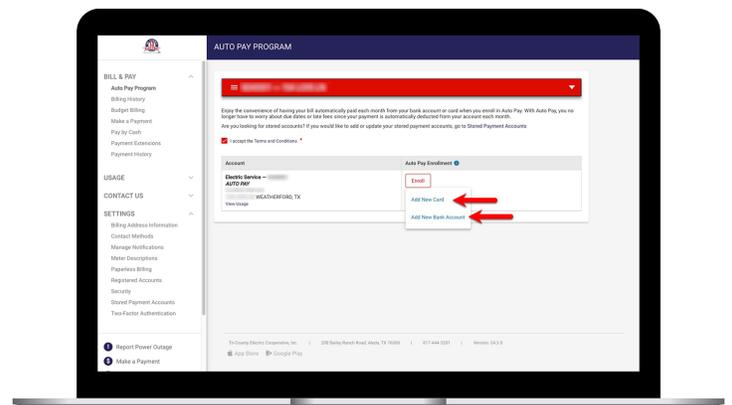
You must have a security phrase set up before you can set up Auto Pay. Click the **Create a Security Phrase** link if you see it.

STEP 5



When your security phrase is set up, **check the Terms and Conditions** box to enable the Enroll button below.

STEP 6



Click on the Enroll button to see the options for **Add New Card** and **Add New Bank Account**. Select the desired option.

STEP 7

The screenshot shows the 'ADD NEW CARD' form. It is divided into three main sections: 'Payment Card Details', 'Cardholder Details', and 'Security Phases'. The 'Payment Card Details' section includes a 'Payment Method' dropdown menu, a 'Card Type' dropdown menu, a 'Card Number' input field with a 'Show/Hide' toggle, an 'Expire Date' dropdown menu, and an 'Account Description (Lookup)' dropdown menu. The 'Cardholder Details' section includes a 'Customer Account' dropdown menu, a 'Name' input field, an 'Address' input field, a 'City' dropdown menu, a 'State' dropdown menu, and a 'Zip Code' input field. The 'Security Phases' section includes a 'Security Phases' dropdown menu. At the bottom of the form, there are 'Continue' and 'Reset' buttons. A 'Cancel' button is located at the bottom right of the form area. The footer of the page includes the text: 'TriCounty Electric Cooperative, Inc. | 200 Bailey Branch Road, Abilene, TX 79608 | 817.644.0300 | Version: 24.5.0 | App Store | Google Play'.

If you select **Add New Card**, this is what the screen will look like. Follow the instructions to complete the process.

STEP 8

The screenshot shows the 'ADD NEW BANK ACCOUNT' form. It is divided into three main sections: 'Payment Account Details', 'Account Holder Details', and 'Security Phases'. The 'Payment Account Details' section includes a 'Payment Method' dropdown menu, a 'Bank Routing Number' input field, a 'Bank Account Number' input field, an 'Account Type' dropdown menu, and an 'Account Description (Lookup)' dropdown menu. The 'Account Holder Details' section includes a 'Customer Account' dropdown menu, a 'Name' input field, a 'Last Name' input field, an 'Address' input field, a 'City' dropdown menu, a 'State' dropdown menu, and a 'Zip Code' input field. The 'Security Phases' section includes a 'Security Phases' dropdown menu. At the bottom of the form, there are 'I Agree' and 'Reset' buttons. A 'Cancel' button is located at the bottom right of the form area. The footer of the page includes the text: 'TriCounty Electric Cooperative, Inc. | 200 Bailey Branch Road, Abilene, TX 79608 | 817.644.0300 | Version: 24.5.0 | App Store | Google Play'.

If you select **Add New Bank Account**, this is what the screen will look like. Follow the instructions to complete the process.